



## High Touch Cleaning Checklist

High touch items are among the most pathogen heavy surfaces in your facility. Routine cleaning and disinfecting of these items along with frequent hand washing are critical to breaking the chain of infection and creating clean, safe, and healthy environments.



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|---|---|
| <input type="checkbox"/> CHAIR HANDLES & BACKS    | <input type="checkbox"/> PHONES                       |
| <input type="checkbox"/> COFFEE MACHINES & POTS   | <input type="checkbox"/> PODIUMS                      |
| <input type="checkbox"/> COUNTER TOPS             | <input type="checkbox"/> PRINTER/FAX MACHINES         |
| <input type="checkbox"/> DESKTOPS                 | <input type="checkbox"/> REFRIGERATOR HANDLES & DOORS |
| <input type="checkbox"/> DOOR GLASS               | <input type="checkbox"/> SINK FAUCETS & HANDLES       |
| <input type="checkbox"/> DOOR HANDLES & EDGES     | <input type="checkbox"/> STAIR RAILS                  |
| <input type="checkbox"/> ELEVATOR BUTTONS & DOORS | <input type="checkbox"/> STAPLERS & STAPLE REMOVERS   |
| <input type="checkbox"/> EMPLOYEE CELL PHONES     | <input type="checkbox"/> TABLETOPS                    |
| <input type="checkbox"/> KIOSK BUTTONS            | <input type="checkbox"/> TAPE DISPENSERS              |
| <input type="checkbox"/> KEYBOARDS & MICE         | <input type="checkbox"/> TIME CLOCKS                  |
| <input type="checkbox"/> LIGHT SWITCHES           | <input type="checkbox"/> TOASTER OVENS                |
| <input type="checkbox"/> MAILBOXES                | <input type="checkbox"/> TRASH RECEPTACLES            |
| <input type="checkbox"/> MICROWAVES               | <input type="checkbox"/> VENDING MACHINES             |
| <input type="checkbox"/> PAPER TOWEL DISPENSERS   | <input type="checkbox"/> WATER FOUNTAINS              |

### DON'T OVERLOOK THESE COMMON GATHERING PLACES.

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|--|--|
| <input type="checkbox"/> BREAK ROOM AREAS (APPLIANCES, SINKS, CHAIRS & TABLES)       | <input type="checkbox"/> CONFERENCE ROOM TABLES & CHAIRS |
| <input type="checkbox"/> RESTROOMS (RESTROOM FLUSH HANDLES, TOILET PAPER DISPENSERS) | <input type="checkbox"/> OPEN SHARED WORKSPACES          |